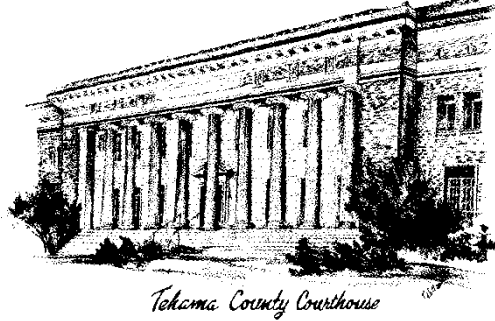


Board of Supervisors
COUNTY OF TEHAMA

District 1 – Bill Moule
District 2 – Candy Carlson
District 3 – Pati Nolen
District 4 – Matt Hansen
District 5 – John Leach



Gabriel Hydrick
Chief Administrator

**REQUEST FOR PROPOSAL FOR ENTRANCE AND PERIMETER SECURITY
SERVICES FOR TEHAMA COUNTY**

ADDENDUM NO. 1

October 20, 2023

PLEASE NOTE THAT THE PROPOSAL DUE DATE HAS NOT CHANGED. PROPOSALS ARE STILL DUE BY 3:00 PM OCTOBER 24, 2023. PROPOSALS SUBMITTED ELECTRONICALLY OR IN HARDCOPY TO ARMINDA SEARCY, STAFF ANALYST, ADMINISTRATION OFFICE, 727 OAK STREET, RED BLUFF, CA 96080, ASearcy@co.tehama.ca.us

- A. CLARIFICATION: For clarification due to the number of questions received, both armed and unarmed security guard services will be considered. Please specify in your proposal the options available.**

Questions received:

- 1. Who is the current incumbent?**
None
- 2. When was the current incumbent awarded the contract?**
Not applicable
- 3. Could you please provide us copy of current contract?**
There is no current contract
- 4. Are there any subcontractors being used for the current contract?**
There is no current contract.
- 5. What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)**
There is no current contract.
- 6. What was the start date of the initial contract?**
There is no current contract.

7. **What was the amount spent in the last 12 months?**
Not applicable
8. **What was the total spent in the last in the last billed month?**
Not applicable
9. **Are there any other rates billed separately (such as equipment, vehicles, etc.)?**
None
10. **Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?**
No current contract exists.
11. **What was the amount spent on this contract last year?**
Not applicable.
12. **What is the estimated total number of annual hours for this contract?**
To be determined. See next response.
13. **Please clarify how many hours weekly are required. The RFP states a minimum of one armed officer. The hours are listed as 24 x 7 but also as “outside of regular work hours.” Outside of regular work hours (5:00 pm to 8:00 am) Monday through Friday, including County Observed Holidays, from the hours of 8:00 am to 5:00 pm”. Are you seeking an additional officer for 5 pm to 8 am during the week? Does this mean that there will be one (1) Security Professional on site 24/7 and then an “additional” Security Professional on-site outside regular work hours from 5pm – 8am including Holidays from the hours of 8am – 5pm?**
Based on the proposals received, the county will assess the needs to determine hours. Please provide recommendations, options and capabilities. The expectation is that at minimum, one security guard is on duty from Mon.- Fri., 5:00 PM to 8:00 AM as well as 24 hours a day on weekends and County Holidays.
14. **What is the current bill rate for each position?**
There is no contract in place, therefore no bill rates are in place. Please provide rates applicable to each position being proposed.
15. **Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.**
The County is open for the potential need of future camera feed monitoring.
16. **Is a Bid Bond or performance bond required? If yes, how much?**
No bond is required.
17. **Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?**

No specific or special binding is required. If submitting in hard copy, please submit as a packet and marked as specified in the RFP. If submitting electronically, please do so as a single searchable PDF (bookmarks are appreciated but not required). There is no set limit to the number of pages. The maximum file size is 50 MB.

18. **Is the current contract using vehicles? If yes, how many?**
No current contract exists. Please provide proposal to include options available.
19. **Is there a pricing form or format?**
Page 3, subsection e of the RFP directs the cost proposal to be submitted under separate cover.
20. **Will your agency hold a public opening? If yes, can you please provide with the date, time, and location?**
A public hearing will not be held. Please see the RFP, Page 5, F- Selection Process.
21. **What are the current pay wages for the existing security guards?**
There is no current contract for security guards.
21. **What are the current bill rates being paid for this service?**
Not applicable
22. **What is the anticipated start date?**
To be determined
23. **Are there any special training requirements? Ex. First Aid/CPR/AED, etc?**
None are required however, contractor must comply with Section 5. Equipment & Training as specified in the RFP.
24. **On Page 12 of the RFP, for individual equipment, it lists “wands”. Will the Security Professional be screening all visitors, staff, etc?**
No
25. **What is the protocol if contraband (ex. Weapons, drugs, etc.) are found?**
Law enforcement is to be summoned for proper handling and processing.
26. **Besides communication devices, firearm, non-lethal weapon, ballistic vest, what other equipment is required?**
No other specific requirements, proposer may offer additional equipment as recommended.
27. **Is the County exempt from payment of state and local sales and use taxes?**
No

28. **What challenges/incidents is the County experiencing at the site?**
Vandalism (graffiti, breaking window, damaging key pad, hostile / unstable patrons), loitering, catalytic converter and fuel thefts.
29. **What is the reason for going out to bid for security services?**
To obtain proposals and determine the best course of action for security services.
30. **How are security officers relieved when taking required Rest and Meal Breaks?**
Coverage will be at the discretion of the provider and could possibly include stoppage of patrol during rest and meal breaks.
31. **Is employee parking available to the contractor's employees?**
Yes
- If so, is there a fee associated with parking?**
No
32. **Does the County have a preference to retain incumbent employees that are in good standing and meet the hiring criteria of the Proposer?**
No current security services or employees are in place.
33. **Are there restroom facilities in close proximity to all of the posts?**
Yes
34. **What is the purpose of the Security Professional being armed vs. unarmed?**
No preference. Please provide proposal based on your recommendations.
35. **If there was a last-minute call off (ex. Security guard called in sick, etc.), would the contractor have the flexibility to staff with an unarmed Security Guard versus armed?**
Open to both options, armed and unarmed. Please specify in your proposal.

For questions, please contact:

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