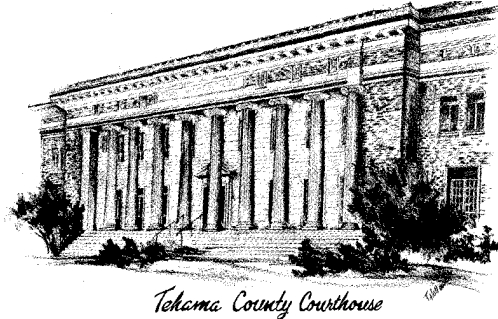


*Board of Supervisors*  
**COUNTY OF TEHAMA**

District 1 – Bill Moule  
District 2 – Candy Carlson  
District 3 – Pati Nolen  
District 4 – Matt Hansen  
District 5 – John Leach



Gabriel Hydrick  
Chief Administrator

**COUNTY OF TEHAMA LEGAL NOTICE  
ADVERTISEMENT FOR BIDS**

**NOTICE IS HEREBY GIVEN** that the County of Tehama will receive sealed bids for Indigent Burial Services for the fiscal year July 1, 2023 through June 30, 2024, in accordance with the information and specifications on file in the Office of the Tehama County Purchasing Agent, 727 Oak Street, Red Bluff, CA 96080.

Bids must be received at the Office of the Purchasing Agent, 727 Oak Street, Red Bluff, CA 96080 not later than 3:00 p.m. on June 6, 2023. Bids shall be submitted in sealed envelopes and marked “INDIGENT BURIAL BID.”

The Board of Supervisors reserves the right to reject any or all bids and/or waive any irregularity in any bid received.

*Debbie Schmidt*

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Debbie Schmidt, Deputy Purchasing Agent

\*\* Please publish in the Daily News on May 24, 2023. Send proof of publication and statement to Tehama County Purchasing Dept., 727 Oak Street, Red Bluff, CA 96080

**TEHAMA COUNTY BID FORM**  
**TEHAMA COUNTY BURIAL SERVICES**

***Bids to be opened at 3:00 P.M., June 6, 2023***

**The bid for Tehama County Burial Services must include the following services:**

1. Transportation of any decedent located within Tehama County whose burial has previously been determined to be the responsibility of the County to your facility within 24 hours of notification, or vendor will be responsible for all storage fees incurred.
2. Care of the decedent to protect the public health.
3. Immediate Cremation. Price to include a minimum container for the cremation process.
4. Filing of the Death Certificate.
5. Obtain permit for Disposition of Human Remains.
6. Make available to the family or estate the inurned remains. Price to include an urn for the cremains. If the cremains are not claimed, Vendor will provide for the interment of the cremains.

TOTAL BID AMOUNT SHALL INCLUDE THE COST OF ALL ITEMS LISTED ABOVE

**TOTAL BID**                    \$ \_\_\_\_\_  
**(Per Each)**

Please list the cost of the below items if not included in above bid.

Cost per mile for decedent transportation outside Tehama County. \$ \_\_\_\_\_ per mile charge.

Additional travel expense, if any (please describe). \_\_\_\_\_

Refrigeration costs: Per day \$ \_\_\_\_\_ Per Week \$ \_\_\_\_\_ Per Month \$ \_\_\_\_\_

The winning bidder must provide certification of current General Liability, Automotive and Worker's Compensation insurance coverage with the County of Tehama named as additional insured per the attached Exhibit A.

This is a Fiscal Year Bid and service will begin on July 1, 2023. Pricing must remain constant through June 30, 2024. This bid award may be extended for an additional three years, if agreed upon in writing by both parties, and all pricing, terms and conditions remain the same.

COMPANY NAME: \_\_\_\_\_

NAME: \_\_\_\_\_  
*Please print*

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-Mail: \_\_\_\_\_ DATE: \_\_\_\_\_

FEDERAL TAX I.D. NO.: \_\_\_\_\_

Exhibit A

**INSURANCE REQUIREMENTS FOR CONTRACTOR**

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of \$1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims

made basis. However, if coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

#### Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

#### Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of \$25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

#### Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

#### Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

#### Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

#### Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

#### Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

#### Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

#### Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.